

Meeting (No)

**FULL COUNCIL (5)**

Time & Date

**6.30pm, 30<sup>th</sup> August 2016**

Location

**St Michael's Church, Little Neston**

## **Minutes**

**Present:** Cllrs Shipman (Mayor), Barker, Carter, Chambers, Cray, Fleetwood, Griffiths, Kynaston, Loch, Marlow, Montgomery, Pilley and Wilkie and Mrs Kunaj (Council Manager)

**In attendance:** CWaC Councillor Mr N Jones and 15 members of the public.

### **63 Questions and comments from residents:**

*Item 70 Quarry Road:* Mr Bode spoke on behalf of other residents present, to express concern about "the lack of consultation for the unacceptable proposed Traffic Regulation Order. Residents are pleased to see that the proposal has been withdrawn and expect to see due consultation for future processes".

*General comments - These items were not listed on the council agenda:*

Dr Ward expressed his thanks to the councillors for all of their hard work and felt that council could do more to advertise their good works besides the grants that they provide. He hoped to see this promotion in the next council newsletter. He asked if the 'Welcome to Neston' sign (Burton Road) proposal could be revisited along with parking, cycling and market signs.

The Mayor asked Dr Ward, as he is a member of the s106 group, to take the 'signs issues' as previously agreed by the s106 group, back to them.

### **64 Apologies for absence**

**Resolved:** To accept apologies from Cllr Jilani (personal) and Cllr Lloyd (personal).

### **65 Co-option of members**

- a Application for Riverside Ward by Mrs Clayton was considered. No other nominations were received.
- b **Resolved:** To co-opt Mrs Clayton to the Council as one of the representatives for Riverside Ward.
- c Applications received for Parkgate Ward by Mr J D L Edwards and Mr D P T Roberts were considered.

Prior to the meeting Mr Roberts submitted a statement, requesting that this be read out to the councillors, rather than reading it himself at the open forum.

With the Mayor's permission, the Council Manager read out Mr Robert's statement.

- a A vote took place. Mr J D L Edwards: In favour 5  
Mr D P T Roberts: In favour 9
- d The vote was recast Mr J D L Edwards: In favour 5  
Mr D P T Roberts: In favour 8

**Resolved:** To co-opt Mr D P T Roberts to the Council as one of the representatives for Parkgate Ward.

**Mayor's initial and date**

18/10/16

Mr Roberts signed his declaration of acceptance, which was read out by the proper officer of the Council, and took his place as a councillor with full voting rights at the meeting table.

**66 Declarations of Interest:** None.

**67 Minutes of the last meeting**

**Resolved:** To approve the minutes of 12<sup>th</sup> July 2016 as a true and correct record. The Mayor signed the minutes.

**68 Council Manager's Report** was received.

**69 Chairman's Announcements:**

*Neston Neighbourhood Plan:* By way of thank you, the Mayor had arranged for a reception at Elephant Coffee, High Street on 23<sup>rd</sup> September at 5pm and welcomed all active members of the Neston Neighbourhood Plan to join him.

**70 Quarry Road & Traffic Regulation Orders**

It was noted that a CWaC highways officer has been invited to the next Planning and Environment committee meeting 4<sup>th</sup> October 2016 to discuss Quarry Road. Much debate took place.

Council welcomed the decision by CW&C not to proceed with its proposal to make Quarry Road one-way near the junction with Chester High Road and Hinderton Road.

**Resolved:** To

- call upon CW&C to publish details of any proposed permanent Traffic Regulation Orders (TROs) in the Neston Area in local newspapers, and by other means, in accordance with Part 2 of the Local Authorities' Traffic Orders (Procedure) (England) Regulations 2012.
- call upon CW&C to fully consult the Town Council on any proposed permanent TROs in the Neston Area and to make all relevant reports available for public consultation in Neston Town Hall.
- call upon CW&C, to request that when considering any proposed permanent TRO for Quarry Road, to take account of Highway Safety not only on Quarry Road itself but on neighbouring roads including Hanns Hall Road, Chester High Road, Hinderton Road and Lees Lane.

*CWaC Councillor N Jones and 8 members of the public left the meeting*

**71 Christmas Lights Switch-on 2016**

- a The record of a meeting with Neston Rotary Club representatives was noted and the outcome welcomed.
- b **Resolved:** That Neston Town Council will assume responsibility for an event during which Christmas decoration lights in the Market Square will be switched on and community entertainment delivered at a cost not exceeding £8,000 net
- c **Resolved:** That the Council's Assets and Events Manager, Cllrs Barker, Cray and Kynaston be appointed to a Task and Finish Group to arrange an appropriate programme for recommendation to the Council's Society and Culture Committee.

Mayor's initial and date

*MW*  
18/10/16

## 72 Recommendations from Committees

### 1 Town Centre Committee (19/07/16)

#### a Allotments: '

**Resolved:** That 'lead' councillors for each of the three allotment sites, who are tasked to carry out monthly inspection, reporting to the office, and bringing any concerns to the attention of the Committee when required would be nominated.

#### b **Resolved:** To appoint as the lead Councillors for the allotment sites; Cllr Marlow for Marshlands Road, Cllr Griffiths for Raby Park Road and Cllr Chambers for Ropewalk.

### 2 Finance and General Purposes Committee (26/7/16)

#### a Communication Strategy:

**Resolved:** That the objectives contained within the report FC5/72(2a), be adopted for the Council's communication strategy.

#### b Staging Equipment:

**Resolved:** That, in order to encourage the use of this important community asset, the Town Council should allow for the cost of transportation and installation (approximately £950+VAT) within any future grant applications received for community event. Where grants are awarded for community events, recipients should use Neston Town Council staging equipment with alternatives being at their own cost.

## 73 Standing Committees

a) The number of members of the Council's Standing Committees were noted.

b) Cllr Loch declared her resignation from the Planning and Environment committee, and Cllr Cray his from the Society and Culture committee. Both resignations were accepted by council.

c) **Resolved:** To nominate Cllr Loch to Finance and General Purposes committee, and Cllrs Montgomery and Roberts to Planning and Environment committee.

## 74 Finance

a **Resolved:** To approve expenditure of £26,459.34 net for the council's current account.

b The expenditure of £73.57 net for the Alto card was noted.

c **Resolved:** That the bank account reconciliations for cash books 2, 4 and 5 to 31.07.16 agreed. The Mayor signed the balancing figures.

## 75 External Audit

The External auditor certificate and report 2015/16 was received. Council noted the report which confirmed that on the basis of their review of the annual return, in their opinion the information in the annual return is in accordance with proper practices and no matters have come to their attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

Mayor's initial and date

  
18/10/16

**76 Risk Assessment**

**Resolved:** To approve the risk assessments conducted for Council meetings and the governance surrounding the meetings

**77 Minutes of Committees & Working Groups**

a *Town Centre Committee*

The minutes 19/07/16 were noted.

b *Finance and General Purposes Committee*

The minutes 26/07/16 were noted.

c *Planning and Environment Committee*

The minutes 02/08/16 & 16/08/16 were noted.

d *Human Resources Committee*

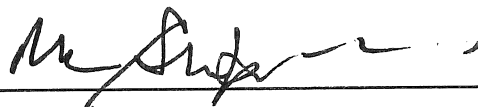
The minutes 21 & 28/07/16 were noted.

**78 Other Items:** None.

**79 Next meeting:** 18<sup>th</sup> October 2016 at St Thomas's Church, Parkgate

**Meeting closed at 7.40pm**

Signed \_\_\_\_\_



Dated \_\_\_\_\_

18/10/16

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